2271

App. F. IX-4

Previous References.

19 50-54 (C.13.)

File No. 436-50

Serial Nos. /

Later References.

# GENERAL AND REVENUE SECRETARIAT

Serial Nos. One

Part B for July 1950.

SUBJECT

Transfer of Officers in the Secretariat – Assistant Secretaries and under Secretaries

WD 010861—GPB—25,000—18-9-50

SW(W) 3409
CB

OFFICE OF THE MINISTER FOR FINANCE AND INDUSTRIES.

Put down here
the Asst Secretaries have
been in this particular
asst Secretaries.
M.C.D
4/2/50.

Asst Secy
C.B

CB
4/2/50

Submitted

2 A statement showing the particulars is placed below for perusal.
4/2/50.

6.2.50.3 For perusal.

Chief Secy
7.2.50

Min. Ind.
Ch. Min.
4/2

4/2
11.2.50

CHIEF SECRETARY
8 FEB 1950
7834
GOVT. OF MYSORE

5 Unless needing technical knowledge - the officers in some of the general departments may perhaps be transferred to other places - they may have gained intimate knowledge of their subjects but that is a reason which can be advanced against transfers in all places in the general departments. I moved like to discuss this matter with the Ch: Secy M.C.D 21/2

6/403
20-2-50

6) CB. Sri. G.V.K. Rao had given a note about the Madras test-practice, some time ago. after his visit to Madras. Please put up with it.
2

21/2
21/2/50.

Re: Assistant Secretaries to Govt

3459 C.B

Submitted

1 File keeping D.No. 31/35 relating to the Secrt Reorganisation Scheme is linked herewith.

Since distributed & work is proceeding

2 Kind reference is invited to paras from 1 2 to 20 of the note in the linked file.

3 Submitted with reference to para 6 supra.

Klly 24/2/50.

22.2.50.

(a) The file referred to is perhaps and it contains nothing regarding the transfers of Asst Secretaries to Govt

CHIEF SECRETARY 8506 MADRAS GOVT. OFFICE

chief Secy)

work 28/2/50

(1) There are really four cases of officers being continued in the same section for over three years — Sl. Nos. 6, 7, 8 and 16. Of these Sls. 7 and 8 are due to retire shortly and it may not be worthwhile to change them now. Serial 6. is dealing with G.H.F. and other matters, and as the Secretary has been changed (Janab Khaleel has taken over recently from Sri. A.C. Nirani Gowda) I think it would be necessary to leave things as they are now; we cannot change both the Secy. & the Asst. Secy. at almost the same time.

(2) Regarding Sl. 16., he is a judicial officer, with a lien to the Judicial Dept. If considered necessary, we may

Re:- Asst. Secretary to Govt



Serial No.

Write to the High Court and get another officer in his place.

13) In view of the changeover date 26.1.50, and various administrative problems attendant upon the Federal Financial Integration Scheme, I consider that we may take up the question of transfers, interchanges &c. early in 1951.

Minr. of F. & I. / Chief Minr. 3.3.50. 3-3-50

OFFICE OF THE MINISTER FOR FINANCE & INDUSTRIES. No. 6469 Date 4.3.50

14) I consider it desirable that when no technical knowledge is called for those Secretaries who have been long in their places may be transferred. The principle that holds good in the case of General other departments does hold good here also.

H.C.D 4/3/50.

Asst Secretaries Secd 17/3/50

OFFICE OF THE Minister ... 7128 ... of receipt 6/3

15)

1. Regarding Sl. no 16, the High Court may be addressed in the matter.

16) 2. The general questions of transfers and interchanges may be taken up in the later part of this year.

RCC 18.4.50

OFFICE OF THE MINISTER ... INDUSTRIES. 363 Date 19-4-50

NOTE—Contn. Sheet

(93) Re: Assistant Secretaries to Govt.

File No. 37609/CB of 195 . | General and Revenue Secretariat

Serial No. 363

17/ I am sorry there is a mistake in my note dt- 4.3.50. I should have said Asst Secretaries instead Secretaries. The practice prevailing in other Secretariats may be followed here also. H.C. 877/5/50.

A. 18/ we do not know what is the practice elsewhere. It may be ascertained. Rtn 20/5

Office of the Chief Minister
No. 1578
Date of Receipt 18/5

19/ We have some inform I think on the matter at Pl. Please note. Pl. No. 6, Secns & have been changed recently.

1CS 22/ addl 24/5/50.

Submitted.

20/ The file bearing D.No 850 cs in the matter of Instt. Reorganisation Scheme is issued here with. The copies of central Instt Service scheme and the report of Sri N.G. Ayyangar and the central Cabinet decision thereon are for perusal. They give no information in the matter of transfers of Asst. Secretaries as mentioned in Draft letter to Govts of Bombay and Madras put up for approval or other orders.

Since dispensed 30/5/50

21/ Another file with D.No. 982 cs.

Since dispensed HOS

(93) Regarding Assistant Secretaries to Govt.

General and Revenue Secretariat | File No. 3409 of 195 | [App. F. III-2

WD 07558—GPB—1,000—28-1-50

Serial No.

re: the representation of the Scott Assn regarding Reports of Asst. Secretaries to Govt. is linked here with. The procedure followed by the Madras Govt which is put up there in it for perusal. None of these literature contains information regarding the transfer of the Asst. secretaries. They only deal with the appointment of Asst. Secretaries. Draft put up is for appl. & other orders.

22) Subs reference para 19 supra

HMR 26/5/50

23) Please put up a fair draft.

26.5.50.

24) Fair draft is put up.

HMR 27/5/50

25) Refer para 19.

Draft letter is for approval.

27.5.50.

Chief Secy)

KMR 29.5.50

26)

30/5

KMR 30/5/50.

No. 3757-58/ep. Dt 30/5/50.

To

1) The chief Secy to Govt of Bombay.
2) The chief Secy to Govt of Madras.

requests kindly to furnish information as to the matter

Letter No. 2500/50-1 Dt 6th June 1950.

from the chief Secy. to Govt. of Madras. forwarding an extract from the Madras General Service re: to the Asst Secretaries to Govt.

27) Orders of the chief Secy on the letter "we had already received this".

P.T.O

CHIEF SECRETARY'S OFFICE 1855 29 MAY 1950 GOVT. OF MYSORE

Note—Contd. Sheet

(93) · Joint Secretaries to Govt

File No. 3609 J 1231/48 of 195 . | General and Revenue Secretariat

Serial No.

A similar extract was received from the Govt. of Madras some time back in ~~Sept~~ Oct on Letter Connection. This time we had requested to send the information on certain definite points for which even now there is no ~~reference~~ reply. There is the indication that to legal dept. there ~~both~~ are certain qualifications prescribed. Perhaps it may be assumed, in regard to other posts which need technical knowledge in which given certain specific qualifications are prescribed in similar manner. There is also no indication as to the period up to which an officer is ordinarily retained in a particular charge. It is this information that was really required. It may not be of much use to addressing the Madras Govt. again in the matter. A reply from Govt. of Bombay may be awaited.

E

28) Yes Sir 10/6/50

Sir

26/6/50

Sir 10.6.50.

29) Draft of Reminder to the Govt. of Bombay is put up for consideration.

30) Above Sir 26/6/50

26/6/50

Sir 26.6.50.

No. 4725 (EB 46) 26/6/50.

To the ch. Sec to Govt of Bombay

Sir.

reminder to send a reply early.

P.T.O

(93) Govt. Secretaries to Govt.

General and Revenue Secretariat | File No. 1281/1915/GS of 195 | [App. F. III-2

WD 07558—GPB—1,000—28-1-50

Serial No.

'K'

'L'

'K'

Joint Chiefs to Bombay Govt.
No. 7411/46-D of 13th July 1950. Forwards certain information re:- periodic Transfer of Govt. Secretaries in Bombay Secrett.

3) Replies received from the Govts. of Madras & Bombay are for perusal. What we required was the period upto which an officer will be generally retained in an office. There is no ~~reference~~ reply to this point in the reply of Govt of Madras. The Govt of Bombay have however replied on this point to the effect that there are no definite rules in the matter. In conclusion it may be said that each govt. follows their own procedure. It is also very difficult to lay down any hard and fast rules in these matters. The question of transfer ~~shall~~ should depend upon the circumstances and conditions ~~of~~ and nature of the work. It appears from the reply of Govt of Bombay that there won't be any transfer of officers in the Secrtt till they are promoted to a higher appointment. It would seem to be better to retain officers in the same branch for a considerable length of period as it would certainly increase the efficiency & of quick disposal. If officers were to be transferred at every year and then the work would

Note—Contn. Sheet

P. T-O

(93) Asst. Secretaries to Govt.

File No. 12 S/U 1915 of 195 . | General and Revenue Secretariat

Serial No.

Suffer. The Officer would require time to know what is being dealt with in that Branch of the procedure followed by Govt. of Bombay were to be copied officers will have to be continued in the same office till they are promoted or retired. This would certainly add to the efficiency of the officers as otherwise if the officer is transferred from one Branch to another before he knows what is done in that Branch the work will suffer and the efficiency will impair

32) In these circumstances we will have to adopt our own means and method and lay down certain rules. The work in the Secrett is different in nature from the work in the other Depts. This is the main spring of Govt. through which the machinery of Govt is run. In such a place each Secrett. should be efficient and quick in disposal. For reaching this object the officials and officers should have a thorough knowledge of the work that is turned out in each Secrett. If they are retained in the same place till they are promoted to a higher appointment or retired, they will be having a thorough knowledge and they will have specialised work in that Secrett. Specialisation of work in Secretts appear to be very essential

(93)

Asst Secretaries to Govt

General and Revenue Secretariat

File No. 121 U 1915 of 195 [App. F. III-2

WD 07558—GPB—1,000—28-1-50

Serial No.

in Secrt. than in any other subordinate offices. If, in the alternative an officer cannot be retained for such period as has been said, perhaps it seems desirable, in the interest of work, that he should be retained for a fairly long period in the same office. To these reasons it is for Govt consideration whether the period of retention may not be extended for more than three years that is now in vogue.

33) Submitted for perusal and orders with reference to paragraphs 17 to 19 of the notes.

17/7/50. Chief Secy)

34) Temp 19/7/50

17.7.50.

35) Remark Marks specifically about the changes of officers from branch to branch, & from Secrt. to outside depts., periodically.

20.7.50 Temp 20/7/50

36) Draft put up for approval

20/7/50.

37) Issue.

Temp 20/7/50

20.7.50.

No. 6325/Leb. 47 20/7/50.

To the Ch. Sy to Govt of Madras

regarding para 35.

Say

NOTE—Contn. Sheet

CHIEF SECRETARY 2344 19 JUL 1950 GOVT. OF MYSORE

(93) Assistant Secretaries to Govt

File No. GI 15 T 2271 UB of 195 | General and Revenue Secretariat

Serial No.

Letter No 3323/50-1 dt 28/7/50.
from the chief Sey to Govt of Madras.
furnishes the information called for

38) The reply of Govt of Madras is for perusal. It is seen there from that filling up of the posts of Asst. Secretaries to Govt here is any promotion of Superintendents in the departments & they are not usually transferred from one department to another or to out side depts. in the secrett. This procedure is also in conformity with the procedure followed by Bombay Govt. As regards the posts of under Secretaries to Govt. in Madras officers from I.C.S or I.A.S are posted & they usually hold the office for a period of three year.

39) Submitted for perusal & orders with reference to paragraphs 17 to 19 and 35 of the notes

HMD 31/7/50.

31.7.50. 40) The rule about hamipers is applicable for obvious reasons to those officers posted to the Secty from outside the Depts like the Civil Service, the Judicial Service & the Public Works Depts and would not ordinarily be applicable to non-Civil Service officers who have risen from the subordinate ranks of the Secty.

41) Judged from the above, there

(93)

[App. F. III-2

Assistant Secretaries to Government—

General and Revenue Secretariat | File No. Transfers 2 — of 195 . 2271/CB .

Serial No.

There are two officers who have completed a term of three years of service in the Secrt viz (1) Sri G. Nalarajan, Under Secy, Law and (2) Sri G. Venkata-krishna Rao, Under Secy, Home. The latter officer has held charge of two Branches of the Secrt viz. Food Supply and Home during the above period. He has been in charge of the Home Br since 1st May 1948.

42) In some other connection the Law Secy has suggested the Continuance of Sri Nalarajan in the Secrt for sometime more.

43) The question of making any transfers at present does not seem to arise.

Chief Secy) KSMR 31/7/50

44) May be put up sometime in Dec.

NS 1/8/50 and 11/8/50

Rembonilled with reference to paragraph 44.

HPP 4-8-50. 45) The question of reverting Sri G. Nalarajan to the Judicial Dept.

4.12.50.

4.12.50

CHIEF SECRETARY 4003 1 AUG 1950 GOVT. OF MYSORE

NOTE—Contn. Sheet

(19) Assistant Secretaries to Govt. - Transfers &c.

File No. 2271/CB of 195 . | General and Revenue Secretariat

Serial No.

and the selection of another officer in this place is separately under consideration.

46) The question as to Sri R. Venkatakrishnaiah may be taken up sometime later.

Chief Secy) Sd/- 4/12/50

47) [illegible] 4/12/50 5/12/50

48) Subs for orders as to whether the may be removed from Svs and recorded

Chief Secy) 49) Sd/- 14/3/57

50) Yes 15/3/57

Sd/- 14/3/57

Sd/- 14.3.57.

CHIEF SECRETARY 4 DEC 1950 8279 GOVT OF MYSORE

CHIEF SECRETARY 11853 15 MAR 1957 GOVT. OF MYSORE

| Name of officer. | Present charge | Date of taking Charge. | Total period. |
|---|---|---|---|
| Sri G. Venkatakrishna Rao. | Under Secy Home Dept | 1.5.1948 | About 1 year and 7 mths |
| Sri G.A. Narayana Setty | Asst. Secy Rev. Branch | 13.5.1949 | about 9 months |
| Sri M. Malleshayya | Asst. Secy Secl. Branch | 19.11.1948 | about 1y-2 months |
| Sri C. Ramaswamy | Registrar G.R.S. | 14.11.1949 | about 2 months |
| Sri H.L. Nage Gowda | Asst. Secy. Edn. Br. | 25.10.1948 | about 1 yr and 3 mths |
| Sri C. Nanjaraja Iyengar | Asst. Secy, A & F. Branch | 14.5.1946 | about 3yrs and 9 mths |
| Sri G. Ramachandra Rao. | Asst. Secy Municipal Br. | 17.9.1941 | about 8½ yrs |
| Sri M. Rama Rao | Asst. Secy Med. Br. | 18.3.1944. | about 6 years |
| Sri M.K. Ramanna | Asst. Secy Food & C.S. Br. | Nov 1948 | about 1yr and 2 mths |
| Sri P. Hanumappa | Asst. Secy. C.D. as Secy. Traffic Br. | 10.1.1949 | about 1 year 4 months |
| Sri K.M. Ramakrishna Ayya | Asst. Secy. Compl. Branch. | 19.11.1948 | about 1y-2 months |
| Sri B.V. Nanjundaiah | Asst. Secy Local Board | 18.11.1948 | about 1 year |
| Sri S. Krishna Murthi | Asst. Secy Excise Deptt. | 1.10.1948. | — do — |
| Sri S.G. Narasimhaya | Asst. Secy, Labour Deptt. | 6.1.1949. | 1 year 1 month |
| Sri K. Sankaran Nayar | Asst. Secy, S.R. Branch. | 14.11.1949. | about 3 months |
| Sri G. Natarajan | Under Secy, Law. | 8.11.1945 | about 4 yrs 2 months |
| Sri M.K. Vayadarajan | Asst. Secy, Legislation Br. | 29.4.1948 | about 2 years |
| ~~Sri B.H. Srikantiah~~ | ~~Asst. Secy Railway Br.~~ | 7.8.1948 | about 1½ years |
| Sri H. Channappa. | Asst. Secy I.C.A. P.W. Br. | Jan 1950. | 1 month |

6.2.50.

7/2/50

3757-58/es 30.5.50

To

The Chief Secretary to the Government of

Bombay/Madras.

Sir,

I am directed to state that the Government of Mysore are at present examining the rules to be framed for the periodical transfer of officers in the Secretariat, viz., Assistant Secretaries and Under Secretaries from one charge to another and to request that, if there is no objection, the procedure followed by your Government in the matter may kindly be intimated, together with copies, if any, of the rules and practice.

Information on the following points will be particularly useful:-

(1) The period for which an officer is ordinarily retained in a particular charge;

(2) The procedure followed for filling up posts which need technical knowledge such as Public Works Deptt; Electrical Department, etc., i.e., whether they are filled up by officers belonging to the general cadre or whether officers are drawn from the Public Works and/or Electrical Deptts;

(3) The proportion, if any, fixed for promoting officials from the subordinate ranks to gazetted posts like Assistant Secretaries and Under Secretaries to Government.

An early reply will be much appreciated.

Yours faithfully,

30/5

27.5.50. Chief Secretary to Government.

3757-58/55

30th May /50

To

The Chief Secretaries to the Government of Bombay & Madras.

I am directed to state that the Government of Mysore are at present examining the rules to be framed for the periodical transfer of officers in the Secretariat, viz., Assistant Secretaries and Under Secretaries from one charge to another and to request that, if there is no objection, the procedure followed by your Government in the matter may kindly be intimated, together with copies, if any, of the rules and practice.

Information on the following points will be particularly useful:-

(1) The period for which an officer is ordinarily retained in a particular charge;

(2) The procedure followed for filling up posts which need technical knowledge such as Public Works Department, Electrical Department, etc., i.e., whether they are filled up by officers belonging to the general cadre or whether officers are drawn from the Public Works and / or Electrical Departments;

(3) The proportion, if any fixed, for promoting officials from the subordinate ranks to gazetted posts in the Secretariat like Assistant Secretaries and Under Secretaries to Government.

An early reply will be much appreciated.

Yours faithfully,

30/5/50

Chief Secretary to Government.

1231/CB
Sri MKR

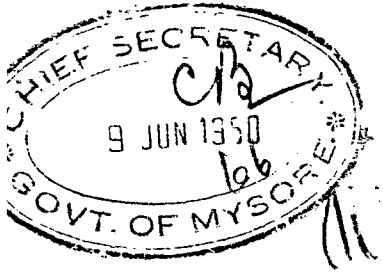
GOVERNMENT OF MADRAS.
PUBLIC (SERVICES) DEPARTMENT.
-:-
Letter No.2500/50-1.

From

SRI K. RAMUNNI MENON, I.C.S.,
Chief Secretary to the Government of Madras.

To

The Chief Secretary to the Government of Mysore,
BANGALORE.




Fort St. George, Madras.
Dated the 6th June 1950.

Sub:- Public Services - Provincial Services - Secretariat - Appointment of Assistant Secretaries and Under Secretaries.

Ref:- Your letter No.3757-58/CB, dated 19th April 1950.

- - - -

Sir,

With reference to your letter cited, I am directed to invite your attention to this Government's letter No.1829/50-1, Public (Services), dated 1st May 1950, a copy of which is enclosed.

Yours faithfully,

(P.K. Hanumantha Rao),
for CHIEF SECRETARY TO GOVERNMENT.

RS7/6.

Copy of letter No.1829/50-1, Public (Services) Department, dated the 1st May 1950 addressed to the Chief Secretary to the Government of Mysore, Bangalore.

- - - -

Sub:- PUBLIC SERVICES - Provincial Service - Secretariat - Appointment of Assistant Secretaries.
Ref:- Your letter No.813-814/CB, dated 19th April 1950.

- - - -

I am directed to enclose a copy of the rules governing the conditions of service, appointment etc. of the Assistant Secretaries to Government. The selection of Assistant Secretaries is made through the Madras Public Service Commission.

The posts of Under Secretaries under this Government are reserved for members of the I.C.S. & I.A.S.

-:-

/True Copy/.

RS8/6

T.V. Rajaram
SUPERINTENDENT.

Extract from the Madras General Service:

CLASS IX - ASSISTANT SECRETARIES TO GOVERNMENT.

1. CONSTITUTION:- This class shall consist of Assistant Secretaries to Government.

2. APPOINTMENT:- Appointment in any department other than the Legal Department shall be made by transfer --

(1) from among Superintendents (full members and approved probationers) of the Madras Secretariat Service in the department in which the vacancy occurs; or
(2) from among Superintendents (full members and approved probationers) of the Madras Secretariat Service in any other department; or
(3) if the Provincial Government so direct, frmong among full members and approved probationers of any other service which the Provincial Government may specify;

Appointment in the Legal Department shall be made --

(a) by transfer from among Superintendents (full mebers and approved probationers) in that department; or
(b) by transfer from among Superintendents (full members and approved probationers) of the Madras Secretariat Service in any other department; or
(c) if the Provincial Government so direct, by transfer from among full members and approved probationers of the Madras Subordinate Civil Judicial Service; or
(d) if the Provincial Government so direct, by direct recruitment.

2.A:- Senior Assistant Secretary in the Finance Department:- One of the posts of Assistant Secretaries in the Finance Department shall be designated Senior Assistant Secretary and appointment to it shall be made from among the other Assistant Secretaries in that department on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. QUALIFICATION:- (a) A candidate for appointment as Assistant Secretary to Government in the Legal Department must possess the following qualifications:-

(1) Must be a Barrister or a member of the Faculty of Advocates in Scotland; or
(2) (i) must hold a degree in Law of a University in the Province; and
(ii) must have passed the Apprentices' Examination of the Madras High Court or the examination in the Law of Practice and Procedure of the Madras Bar Council
and
(3) if recruited direct, must not have completed 35 years of age on the first day of July of the year in which the selection is made.

(b) A candidate for appointment as Assistant Secretary in any department (other than the Legal Department) by transfer from the Madras Secretariat Service in any other department, or by transfer from any other service must have had previous experience in dealing with some of the subjects with which he will deal as Assistant Secretary.

4. PROBATION:- Every person appointed as Assistant Secretary to Government other than a person appointed by direct recruitment in the Legal Department shall from the date on which he joins duty, be on probation for a total period of one year within a continuous period of two years. A person appointed by direct recruitment as Assistant Secretary to Government in the Legal Department shall from the date on which he joins duty, be on probation for a total period of two years on duty within a

continuous period of three years.

5. UNIT OF APPOINTMENT:- The provisions of general rules 6,7 and 25(a) governing the right of probationers and approved probationers to reappointment, discharge and reappointment of probationers and approved probationers and appointment of full members shall apply separately to each department.

6. Tenure of appointment of Assistant Secretary recruited by transfer from any service other than the Madras Secretariat Service

(a) Appointment of a member of any service other than the Madras Secretariat Service as an Assistant Secretary to Government shall be for such period as the Provincial Government may consider necessary.

(b) A member of any service other than the Madras Secretariat Service appointed as an Assistant Secretary to Government shall not by reason only of such appointment cease to be a member of the service from which he was appointed nor shall such appointment confer on him any claim to substantive appointment as an Assistant Secretary to Government or to appointment thereto in any subsequent acting or temporary vacancy.

---:---

/True Copy/.

V.V. Ramanujam

RS/5

SUPERINTENDENT.

G. R. S. App. F. G. 3.]

GENERAL AND REVENUE SECRETARIAT.

*Continuation sheet draft form.*

To

The Chief Secretary to the Govt. of Bombay, Bombay

Sir,

Subject:- Transfer of Officers in the Sects. - Asst. Secretaries and under Secretaries to Govt.

I am desired to invite reference to ~~your~~ his office letter No. 3757-58/Cor. A) 3/5/50 on the subject noted above and to request ~~that to be so~~ that a reply may kindly be expedited. ~~good of, to furnish the info.~~ early.

Yours faithfully

Asst
26/6/50
for Chief Secy.

WD
26/5/50

26.6.50.

WD 06072—GPB—25,000—21-6-49

xxxxxxxxxxxxxxxxxxxxxxxxxxxxx

No. 4725/03.

9. 24. 6. 50

xxxxxxxxxxxx
xxxxxxxxxx
Bangalore.

To

xxx The Chief Secretary to the Government of Bombay, Bombay.

Subject: Transfer of Officers in the Secretariat - Assistant Secretaries & Under Secretaries to Government.

*****

I am desired to invite reference to this office letter No.3757-58/C.B. dated 30th May 1950 on the subject noted above and to request that a reply may kindly be expedited.

Yours faithfully,

26/6/50

Chief Secretary to Government

LC/2

No.7411/46-D,
Political and Services Department,
Bombay Castle, 13th July, 1950.

From

Shri M.D. Bhat, I.C.S.,
Chief Secretary to the Government of Bombay,
Political and Services Department.

To

The Chief Secretary to the Government of Mysore,
General and Revenue Secretariat, BANGALORE.

Subject:- Information in regard to the periodical transfers of Officers in the Bombay Secretariat viz. Assistant Secretaries and Under Secretaries.

---

Sir,

I am directed to refer to your letter No.3757/58-CB, dated the 30th May 1950, on the subject noted above and, in enclosing herewith the recruitment rules for the posts of Assistant Secretaries and Under Secretaries to Government of this State, to state as follows :-

Point No.1 :- There are no definite rules in regard to the retention of officers. An officer promoted to the post of an Assistant Secretary or an Under Secretary remains in that post until such time as there may be a vacancy in a still higher post to which he can by promotion be appointed. If there is no such vacancy, he may retire without being promoted. Should administrative convenience however require it, a post in a higher cadre may even be created and the officer promoted to that post.

Point No.2 :- The posts which need technical knowledge are filled either by promotion or by nomination or both. Copies of the following recruitment rules incorporated in the Bombay Civil Services Classification and Recruitment Rules are enclosed for ready reference :-

| Rule No. | Posts. |
|---|---|
| 53 | Bombay Service of Engineers Class I and Class II. |
| 53-A | Bombay Service of Engineers Class I and Class II. |
| 104 | Electircal Engineer to Government. |
| 104-A | Executive Engineer, Electrical Division and Electrical Inspector, Bombay State. |
| 104-B | Deputy Engineers. |
| 105 | Posts in the Public Health and Mechanical Branch of the Public Works Department. |
| 106 | - |
| 107 | Temporary Engineers on Annual Section. |
| 108 | Soil Physicist. |
| 108-A | Mechanical Assistant in the office of the Consulting Public Health Engineer to Government. |

In.....

In regard to rule 53-A mentioned above, it may be pointed out that the guarantee given to the College of Engineering, Poona, has since expired with effect from the year 1950 i.e. the candidates passing from the College of Engineering, Poona, in October 1949 were the last batch eligible for the guarantee.

Point No.3 :- There is no proportion fixed for promoting officials from the Subordinate Secretariat Service to gazetted posts like Assistant Secretaries and Under Secretaries.

Yours faithfully,

A. L. S.

For Chief Secretary to the Government of Bombay,
Political and Services Department.

VBP/8-7.

Assistant Secretaries other than the Assistant Secretaries in the Finance Department and Home Department.

123. Appointments shall be made by promotion from among the members of the Upper Division of the Secretariat establishment.

Note :- Posts of Assistant Secretary, Legal Department, and Personal Assistant to the Remembrancer of Legal Affairs may be filled by the appointment of members of the Bombay Civil Service (Judicial Branch ).

(ii) Assistant Secretaries, Finance Department.

124. Appointments shall be made either -

(i) by promotion from among the members of the Upper Division of the Secretariat establishment; or

(ii) by nomination :

Provided that at least one of the posts of Assistant Secretary shall be held by an officer who has been appointed by promotion.

To be eligible for nomination a candidate must ordinarily -

(a) be not more than 25 years of age at the date of appointment, and

(b) possess an Honours degree in Economics or Mathematics of a recognised University.

(iii) Assistant Secretaries, Home Department.

125. Appointments shall be made -

(a) by promotion from among the members of the Upper Division of the Secretariat establishment, or

(b) by nomination from among persons already in the ( service under the Government of Bombay) who are not members of the Upper Division of the Secretariat establishment.

===//////////====

No.2048/34/49535-D,
Political and Services Department,
Bombay Castle, 15th December 1948.

Subject:- Recruitment Rules for the posts of Deputy and Under Secretaries to Government.

MEMORANDUM.

The undersigned presents compliments and is directed to state that the following recruitment rules have been framed for the posts of Deputy and Under Secretaries to Government in consultation with the Public Service Commission, viz.,

Deputy Secretary to Government:- "Except when it is filled by the appointment of a member of an All India Service, appointment to the post will generally be made by the promotion of an officer working as Under Secretary or Assistant Secretary to Government in the Department concerned :

Provided that Government may also fill the post by the transfer of an officer from the cadres of any other Provincial Services who is considered by it, in consultation with the Provincial Public Service Commission, as suitable for the post".

Under Secretary to Government:- "Except when it is filled by the appointment of a member of an All India Service, appointment to the post will generally be made either

i) by promotion of an Assistant Secretary to Government in the Department concerned;

or ii) by transfer of a suitable officer from the cadre of Deputy Collectors.

Provided that Government may also fill the post by the transfer of an officer from the cadres of any other Provincial Services who is considered by it, in consultation with the Provincial Public Service Commission, as suitable for the post".

2. Steps to incorporate these rules in the Bombay Civil Services Classification and Recruitment Rules Manual will be taken in due course.

By order of the Governor of Bombay,

M.D. BHAT.

Chief Secretary to the Government of Bombay,
Political and Services Department.

To

All Secretaries to Government
(including Joint Secretaries to Government
Education and Industries and Civil Supplies
Departments)

Copy forwarded with compliments for information to :-

The Secretary, Bombay Public Service Commission
(with reference to the correspondence ending with his letter No.73(a)(ix) dated the 24th November 1948).

The Accountant General, Bombay.

MPJ/15-12.

(1) The Bombay Service of Engineers shall consist of two classes, namely, Class I and Class II.

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Bombay Service of Engineers, Class I.

(2) Appointments to the Bombay Service of Engineers, Class I, shall be made either -

(a) by nomination under sub-rule (3), or
(b) by promotion from the existing Bombay Service of Engineers or from the Bombay Service of Engineers, Class II

(3) Appointments by nomination shall be made annually according to the guarantee contained in rule 53-A (hereinafter referred to in these rules as " the guarantee") from among the students of the College of Engineering, Poona, who pass in the first class the Bombay University Examination for the degree of B.E. (Civil) held in the month of March or April immediately preceding the date of nomination.

(4), The candidates so recruited shall be appointed in the first instance as "Assistant Engineers (I) " on probation for two years. They may, thereafter, be confirmed by Government in these posts if favourably reported upon by officers under whom they may be serving.

(5) A candidate for appointment by nomination under sub-rule (3) must be above 21 and below 24 years of age on the 1st day of August immediately preceding the date of his appointment, provided that in the case of Muslim candidates and candidates belonging to the Intermediate and Backward Classes the maximum age limit shall be below 27 years. The candidate must satisfy the Public Service Commission that he possesses the requisite educational qualifications and character qualifying him for employment in the Bombay Service of Engineers, Class I.

(6) Every such candidate must possess sound mental and bodily health and must be free from any physical defect likely to interfere with the efficient performance of the duties of his office as a member of the Bombay Service of Engineers, Class I. A candidate who at the examination by a Medical Board fails to satisfy these requirements shall not be admitted to the Service.

(7) If the selection of candidates for appointment to the Bombay Service of Engineers, Class I, in accordance with sub-rule (3) fails to secure adequate representation to different communities, Government may require the Public Service Commission to recommend and arrange in order or preference such number of candidates as it may direct to be selected having regard to the community to which they belong or to such other considerations as it may direct.

(8) The candidates recommended under sub-rule (7) shall be from among the students of the College of Engineering, Poona, who pass in the first class the Bombay University Examination for the degree of B.E.( Civil) held in the month of March or April immediately preceding the date of nomination. If there are no such students, the selection shall be made in the following order of preference from the students who have passed in the first class -

(1) In the immediately preceding two years the Bombay University Examination for the degree of B.E.(Civil) held in the month of March or April from the College of Engineering, Poona, or

(2) in any year the Bombay University Examination for the degree of B.E.(Civil) held in the month of March or April from the Engineering College, Poona, or N.E.D. Civil Engineering College, Karachi, or

(3) in any year a degree examination in Civil Engineering of any other recognised University.

The candidates so to be recommended must satisfy the Public Service Commission that they are in all respects suitable for appointment to the Bombay Service of Engineers, Class I.

(9) The provisions of sub-rules (4) to (6) shall apply to candidates recruited under sub-rule (7).

Bombay Service of Engineers, Class II.

(10) Appointments to the Bombay Service of Engineers, Class II, shall be made either -

(a) by nomination under sub-rule (11), or
(b) by promotion from --

(i) the Bombay Subordinate Engineering Service.
(ii) permanent or temporary Supervisors, and
(iii) temporary Engineers appointed on annual sanction.

(11) Appointments by nomination shall be made annually according to the guarantee from among the students of the College of Engineering, Poona, who pass the Bombay University Examination for the degree of B.E.(Civil), held in the month of March or April immediately preceding the date of nomination.

(12) A candidate for nomination by direct recruitment under sub-rule (11) must be above 21 and below 24 years of age on the first day of August immediately preceding the date of his appointment; provided that in the case of Muslim candidates and candidates belonging to the Intermediate and Backward classes the maximum age limit shall be below 27 years. The candidate must satisfy the Public Service Commission that he possesses good character by producing such evidence as the Commission may require.

(13) Every such candidate must possess sound mental and bodily health and must be free from any physical defect likely to interfere with the efficient performance of the duties of his office as a member of the Bombay Service of Engineers, Class II. A candidate who at the examination by a Medical Board fails to satisfy these requirements shall not be admitted to the Service.

(14) Every such candidate if he is selected shall be required to serve in the first instance as a " candidate" for a period of one year. He shall then be appointed as a Deputy Engineer on probation for one year. He may, thereafter, be confirmed by Government in such appointment if favourably reported upon by the officers under whom he may be serving.

(15) If the selection of candidates for appointment to the Bombay Service of Engineers, Class II, in accordance with sub-rule (11) fails to secure an adequate representation to different communities, Government may require the Public Service Commission to arrange and recommend in order of preference such number of candidates as it may direct to be selected with due regard to the community to which they belong or to such other considerations as Government may direct.

(16) The recommendation under sub-rule (15) shall be made in the following order of preference from -

(1) the students of the College of Engineering, Poona, who have passed in any year the Bombay University Examination for the degree of B.E. (Civil).

(2) those of the N.E.D.Civil Engineering College, Karachi, who have passed in any year the said examination, or

(3) those who have passed in any year a degree examination in Civil Engineering of any other recognised University, and",

The candidates so recommended must satisfy the Public Service Commission that they are in all respects suitable for appointment to the Bombay Service of Engineers, Class II.

(17) The provisions of sub-rules (12 to (14) shall apply to candidates recruited under sub-rule (15).

(18) Notwithstanding anything contained in sub-rule (11), until the guarantee begins to take effect in 1943, Government may make such number of appointments by nomination as it may fix from time to time from amongst persons, whether already in Government service or not, who were students of the College of Engineering, Poona, and who have passed the Bombay University Examination for the degree of B.E.(Civil) held.....

held in the month of March or April during the years 1935 to 1942 The provisions of sub-rules (12) to (14) shall apply to such appointments subject to such modifications as Government may direct in the case of any particular candidate or class of candidates.

(19) The services of all direct recruits and of those promoted under clause (b) of sub-rule (10) and employed in Government service after the 25th May 1926 shall, if Government finds such a course necessary, at any time be liable to be lent to, or placed at the disposal of, a district local board.

53-A. (1) The guarantee for direct appointments to the Bombay Service of Engineers, Class I and Class II, is given to the students who enter the College of Engineering, Poona, in 1940, and onwards and pass the Bombay University Examination for the degree of B.E. (Civil) in 1943 and onwards. The first guaranteed a appointments shall be made from those students who pass the said examination in 1943. The guarantee is given subject to such alterations as Government may deem necessary to make from time to time.

(2) Bombay Service of Engineers, Class I.- With effect from the year 1943, and by selection from amongst the students who pass in the first class the Bombay University Examination for the degree of B.E. (Civil) held in the month of March or April of the year concerned, one appointment shall be made annually to the Bombay Service of Engineers, Class I, in consultation with the Public Se Service Commission provided that the selected candidate fulfils the requirements regarding age-limit and physical fitness prescribed in sub-rules (5) and (6) of rule 53. The candidate who passes highest in the first class shall not be passed over unless he is unfit or considered unsuitable for reasons which shall be recorded by the Public Service Commission. The selected candidate shall only be appointed by Government subject to the requirements of sub-rules (7) and (8) of rule 53 in respect of adequate representation to different communities.

(3) In 1945 and every third year thereafter, a second appointment to the Bombay Service of Engineers, Class I, shall be made subject to the terms and conditions mentioned in sub-rule (2).

(4) In the event of there being no suitable candidates who have passed from the College of Engineering, Poona, in the First class in any particular year, the selection for appointment to the Bombay Service of Engineers, Class I, shall be made, subject to the terms and conditions mentioned in sub-rule (2), in the following order on preference from -

(1) those who have passed in the first class in the immediately preceding two years the Bombay University Examination for the degree of B.E. (Civil) held in the month of March or April from the College of Engineering, Poona.

(2) those who have passed in the first class in any year the Bombay University Examination for the degree of V.E.(Civil) held in the month of March or April from the Engineering College, Poona, or the N.E.D. Civil Engineering College Karachi.

(3) those who have passed in the first class in any year a degree examination in Civil Engineering of any other recognised University.

(5) Bombay Service of Engineers, Class II.- With effect from the year 1943, and by selection from amongst the students who pass the Bombay University Examination for the degree of B.E.(Civil),held in the month of March or April of the year concerned,two appointments shall be made annually to the Bombay Service of Engineers,Class II, in consultation with the Public Service Commission, provided that the selected candidates fulfil the requirements regarding age-limit and physical fitness prescribed in sub-rules(12)and(13) of rule 53 and provided further that, if necessary, one of the two appointments shall be reserved for candidates from the educationally

backward.....

backward communities and shall be filled according to sub-rules (15) and (16) of the said rule 53. Except when an appointment is reserved for candidates belonging to the educationally backward classes, consideration for appointment shall be taken up according to the order of merit in the examination.

(6) In 1944 and every third year thereafter, a third appointment shall be made subject to the terms and conditions mentioned in sub rule (5).

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ELECTRICAL ENGINEER TO GOVERNMENT.

104 The post shall be filled either by the nomination of a direct recruit or by the promotion of an officer holding a lower post in the Electrical Circle. A direct recruit must not be more than 45 years of age at the date of appointment, and must be a full Member of the Institution of Electrical Engineers, England. He must satisfy the requirements of rule 4 of the Indian Electricity Rules, 1937, i.e he must have had at least 5 years' practical experience in an electrical or mechanical engineering workshop or electrical power station and, after acquiring such experience, he must have been regularly engaged for a period of at least 10 years (instead of 5 years as laid down in rule 4 of the Indian Electricity Rules, 1937), in the practice of Electrical Engineering.

104-A The post shall be filled either by the nomination of a direct recruit or by the promotion of an officer holding a lower post in the Electrical Circle. A direct recruit must not be more than 35 years of age at the date of appointment and must be either a Corporate Member of the Institution of Electircal Engineers, England, or a Graduate with electrical engineering subjects of a University mentioned in the schedule appended to rule 104-B. He must satisfy the requirements of rule 4 of the Indian Electricity Rules, 1937, i.e., he must have had at least 5 years' practical experience in an electrical or mechanical engineering workshop or electrical power station, and, after acquiring such experience, he must have been regularly engaged for a period of at least 5 years in the practice of electrical engineering.

Deputy Engineers.

104-B. The posts shall be filled either by the nomination of direct recruits or by the promotion of Supervisors in the Electrical Circle, A direct recruit must not be more than 32 years of age at the date of appointment. He must be a Graduate Member of the Institution of Electrical Engineers, England or a B.E.(Electrical) or a holder of an equivalent degree of a recognised University mentioned in the schedule below, or a diploma holder in the electrical engineering of the College of Engineering, Poona, or of the Victoria Jubilee Technical Institute, Bombay, provided the diploma was obtained prior to 1935. After having obtained the above qualifications, the candidate must have been regularly engaged for 6 years in the practice of electrical engineering out of which at least 2 years must have been spent in practical work in an electrical or mechanical workshop or an electrical power station. He must have a fair knowledge of overhead distribution and electrical installation works and also experience in estimating. The Deputy Engineer for lift inspections must have had at least 2 years' experience in the erection and maintenance of electric lifts.

Schedule.

List of Universities, the degrees in Electrical Engineering of which are recorgnised by Government :-

(1) Oxford -B.A., with Honours in the Engineering Science Final Honours School ( with Electrical Engineering).

(2) Cambridge-B.A., with Honours in Mechanical Science Tripos (with Electrical Engineering).

(3) St.Andrews B.Sc. in Engineering (Electrical).

(4) Glasgow- B.Sc. in Engineering (Electrical )

(5).....

(5) Edinburgh- B.Sc. in Engineering (Electrical).

(6) Dublin- B.A.I.( ordinary or with Honours in Engineering Electrical).

(7) Durham- B.Sc. in Electrical Engineering (Honours or ordinary degree ).

(8) London- B.Sc.(Internal degree) in Engineering (Electrical) ordinary or with Honours. Similar External degree is also accepted, provided it is recognised by the Institution of Electrical Engineers (London), as exempting the holder from the technical-sections of the A.M.I.E.E.examination.

(9) Victoria University (Manchester)-B.Sc. in Engineering (Electrical) (Honours degree or ordinary degree obtained in and after 1925). B.Sc. Technical in Electrical Engineering (Higher Course degree or ordinary course degree with a first division pass in the final examination).

(10) Birmingham - B.Sc.in Electrical Engineering ( Honours or ordinary degree ).

(11) Liverpool- B.Eng.in Electrical Engineering (Honours or ordinary degree).

(12) Leeds- B.Sc. in Electrical Engineering(Honours or ordinary degree)

(13) Sheffield-B.Eng. in Electrical Engineering(Honours degree or ordinary degree with a First Class in the Final Examination).

(14) Bristol- B.Sc. in Electrical Engineering (Honours or ordinary degree ).

(15) University of Wales- B.Sc. in Electrical Engineering.

(16) National University of Ireland- B.E. (Electrical).

(17) Queen's University of Belfast-B.Sc. in Engineering (Electrical).

(18) Universities in India.

PUBLIC HEALTH AND MECHANICAL BRANCH.

105. Appointments to posts in this Branch shall be made either by selection or by promotion. For appointment to any of these posts a candidate should be required to be a Fellow or Member of the Royal Sanitary Institute, an Associate of the Institute of Sanitary Engineers, or a Member or Associate Member of the Institution of Mechanical Engineers, and must also have had at least five years' practical experience in the execution of Sanitary and Mechanical Works. He must have passed one of the following examinations :-

(1) Oxford - B.A. with Honours in the Engineering Science Final Honours School.
(2) Cambridge-B.A., with Honours in Mechanical Science Tripos.
(3) St.Andrews.- B.Sc. in Engineering.
(4) Glasgow-B.Sc. in Engineering.
(5) Edinburgh-B.Sc. in Engineering.
(6) Dublin-B.A.I.(Ordinary or with Honours in Engineering).
(7) Durham-B.Sc. in Civil, Mechanical or Electrical Engineering or in Naval Architecture(Honours or ordinary degree).
(8) London-B.Sc.(Internal degree) in Engineering, ordinary or with Honours (not including the B.Sc. in Engineering(Mining)or the B.Sc. in Engineering(Metallurgy) ). The similar external degree is also accepted, provided it is recognised by the Institution of Civil Engineers as exempting the holder from Sections A and B of the A.M.I.C.E. Examination.
(9) Victoria University(Manchester)- B.Sc. in Engineering(Honours degree or ordinary degree obtained in and after 1925). B.Sc.Tech. in Mechanical or Electrical Engineering(Higher course degree or Ordinary course degree with a first division pass in the final examination).
(10) Birmingham-B.Sc. in Civil, Mechanical or Electrical Engineering (Honours or ordinary degree).
(11) Liverpool-B.Eng.in Civil, Mechhanical, Electrical or Marine Engineering or Naval Architecture(Honours or ordinary degree).
(12) Leeds.-B.Sc. in Civil, Mechanical or Electrical Engineering (Honours or ordinary degree ).
(13) Sheffield-B.Eng.in Civil, Mechhanical or Electrical Engineering (Honours degree or ordinary degree with a First Class in the Final Examination.).

(14) Bristol-B.Sc. in Civil or Mechanical Engineering (Honours or ordinary degree).
(15) University of Wales.-B.Sc. in Civil, Mechanical or Electrical Engineering.
(16) National University of Ireland-B.E.
(17) Queen's University, Belfast-B.Sc. in Engineering.

NOTE :- The above degrees will be accepted only if taken after three years' study and the passing of the regular examinations in the several Universities.

106. In addition to the qualifications mentioned above, a candidate for appointment to the post of a Boring Engineer must ordinarily have had a large amount of practical experience in the management of deep borings for artesian water supplies and should have a thorough knowledge of rotary, "Calix", or similar boring plant and of the percussive system of drilling in alluvial soils and should have acquired his knowledge by actual work for five years previous to his appointment.

## TEMPORARY ENGINEERS ON ANNUAL SANCTION.

107. Temporary Engineers on annual sanction shall be appointed by selection from among candidates possessing the educational qualifications required for appointment to the Bombay Service of Engineers, Class I and II, but no age limit is prescribed in their case. Their services will if Government find such a course necessary, be liable to be lent to or placed at the disposal of the District Local Boards.

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Soil Physicist.

108. Appointment shall be made either by nomination, or by promotion from the subordinates serving in the Public Works Department.

(1) To be eligible for appointment by nomination, a candidate must-

(a) be not more than 30 years of age on the date of appointment
(b) possess the degree of M.Ag. or M.Sc.(Agri.) of the University of Bombay or a post-graduate degree in Agriculture or Science (Agriculture) of a recognised University.

Preference will be given to candidates who have acquired practical experience in Soil Physics and Soil Chemistry after obtaining the degree mentioned in clause (b).

The selected candidate shall be on probation for one year.

(2) To be eligible for appointment by promotion, a candidate must-

(a) be of proved merit and efficiency.
(b) have special aptitude for research work in Soil Physics and Soil Chemistry.
(c) have had at least ten years' practical experience as a Classifier or as an officer in charge of a Research Laboratory.

MECHANICAL ASSISTANT IN THE OFFICE OF THE CONSULTING PUBLIC HEALTH ENGINEER TO GOVERNMENT.

108-A Appointment shall be made either --

(1) by direct recruitment from among candidates who shall be not more than 35 years of age on the date of appointment and possess the following qualifications :-

(a)....

(a) a degree in Mechanical Engineering of a recognised University,

(b) two years' practical training in a recognised workshop and

(c) further practical experience of not less than four years in (i) workshop practice and water works, (ii) carrying out tests of steam, crude oil and electrically driven pumping plant, and (iii) estimating and erection of machinery;

or

(2) by promotion from among subordinates of proved merit and efficiency serving in the Public Works Department who have had practical experience of not less than ten years in (i) workshop practice and water works, (ii) carrying out test of steam, crude oil and electrically driven pumping plant and (iii) estimating and erection of machinery.

A candidate who is directly recruited shall be on probation for one year and shall be confirmed only if his work is reported to be satisfactory.

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A[illegible]ndix F G—1] No. 4

SUBJECT.....

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*Diary No. of letter replied to*.....

General and Revenue Secretariat

( )

*the* *194*

Date of issue.....

Signed by.....

List of enclosures.....

Copied by .....

Examined by .....

**Section**

**File No.**

**Serial No.**

No.

To ~~Sir K Ramunni Menon I.C.S.,~~

Chief Secretary to Govt. of Madras,
Fort-St. George, Madras.

Sir,

Subject:— Transfer of Officers in the Secrt. Asst. & Under Secretaries.

Ref:— Your letter No. 2500/51-1 dated 6th June 1951.

With reference to the above ~~letter~~, I am directed to request you kindly to intimate, if there are no objections, the period for which a (Asst. and U/s) Madras branch officer, in the Secrt. will be Ordinarily retained in this charge and how ~~long~~ the question of his transfer ~~date to be~~

from branch to from the Secty
~~After~~ branches or to out side Departments
~~in the Secty~~ periodically
~~are taken up. whether there are any~~
is regulated.
~~Periodical transfer of these officers.~~

~~with in the secty from one branch to~~
~~another or to out side Dept.~~

An early reply will be much
appreciated

Yours faithfully

Sd/-
20/7/50.
Secretary to Govt.

HM
20/7/50.

20.7.50.

6325/GB. Dated. 20.7.50.

The Chief Secretary to Government of Madras,
Fort St.George, M a d r a s.

Subject: Transfer of Officers in the Secretariat Assistant and Under Secretaries.

Ref: Your letter No.2500/50-1 dated 6th June 1950.

*****

With reference to the above, I am directed to request you kindly to intimate, if there is no objection, the period for which a Branch Officer (Assistant or Under Secretary) in the Madras Secretariat will be ordinarily retained in his charge and how the question of transfer from branch to branch in the Secretariat or from the Secretariat to outside Departments periodically is regulated.

An early reply will be much appreciated.

Yours faithfully,

20/7/50.

Chief Secretary to Government.

LC/2

(To join forthwith)

By Order of His Highness
the Maharaja

Chief Secretary to Government.

To

The Compiler, Mysore Gazette, for publication.

2271/CB
Sri UPD
&
Sri Klu

GOVERNMENT OF MADRAS.
PUBLIC (SERVICES) DEPARTMENT.

...

Letter No.3323/50-1.

From

SRI K. RAMUNNI MENON, I.C.S.,
Chief Secretary to the Government of Madras.

To

The Chief Secretary to the Government of Mysore,
General and Revenue Secretariat, BANGALORE.

Dated, Fort St. George, Madras, the 28th July 1950.

Sub:- PUBLIC SERVICES - Provincial Services - Secretariat - Assistant and Under Secretaries to Government - Transfers from Department to Department and outside.

Ref:- Your letter No.6325/CB, dated 20th July 1950.

- - - -

Sir,

With reference to your letter cited, I am directed to state as follows:-

Appointments to the posts of Assistant Secretaries to Government are made from among the Superintendents in the departments of the Secretariat concerned and they are not usually transferred from one department to another in the Secretariat or from the Secretariat to outside departments.

The posts of Under Secretaries to Government are reserved for I.C.S. or I.A.S. Officers. The Officers normally hold the posts for a period of three years.

Yours faithfully,

(P.K. Hanumantha Rao),
for CHIEF SECRETARY TO GOVERNMENT.

CHIEF SECRETARY * GOVT. OF MYSORE * CB 29 JUL 1950

RS28/7

29/7/50